

TITLE OF REVIEW:	Next Stage Integration Project
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SCOPING

Reason for Enquiry : The Next Stage Integration Project (Wye Valley) has a number of elements within it that can be summarised as the

- Development and Implementation of a new workforce operational structure for staff currently seconded to Wye Valley NHS Trust post September 13th
- Development and Implementation of a commissioning and procurement plan for the direct care provision of the following services by the broader market
 - a) Norfolk House
 - b) Reablement (inc Telecare)
 - c) Integrated Community Equipment Store
 - d) Day Opportunities
 - e) Adult Placement Scheme
 - f) Sensory Impairment
- Transfer of Learning Disability Health services from Wye Valley NHS Trust to 2gether Foundation Trust

The project is a significant strand of the Adult Social Care Transformation plan, and as such will result in significant change which will have an impact on service users, their carers, families and a wide range of stakeholders. The Health Overview and Scrutiny Committee would like to be satisfied that

- the consultation and engagement undertaken so far with service users and carers has been robust,
- transition and commissioning plans incorporate service user and carer views sufficiently
- given the integrated nature of health and social care pathways that quality impact and risk management plans are in place and jointly agreed and monitored across Wye Valley NHS Trust and adult social care

Links to the Community Strategy

The review contributes to the following objectives contained in the Herefordshire Sustainable Community Strategy, including the Council's Corporate Plan and other key plans or strategies:

Summary of Review and Terms of Reference

Summary

This review will consider the progress and actions taken so far in relation to the involvement of and consultation with service users and their carers, and the plans for the period 13th September 2013 to March 2014 for ensuring that quality improvements are delivered and integrated pathways are maintained and managed across both the adult social care and Wye Valley delivered community health services. Scrutiny of these plans will support improved delivery and maintenance of integrated approaches to the residents of Herefordshire.

Vision

A scrutiny function which promotes high levels of service user, their families, and carer involvement in service redesign and an integrated approach to effective risk management across health and social care community health services throughout the change journey

Terms of Reference

- **Objectives** – To review service user and carer involvement and consultation plans to date and the transition planning during the implementation of service change in order to identify areas of good practice, and opportunities for improvement on behalf of the residents of Herefordshire
- Review the joint Adult social care and Wye Valley Trust operational quality impact and risk management plan for implementing the changes.
 - **Actions** – To examine service user and carer engagement and consultation undertaken to date and advise on areas of good practice and opportunities for improvement
 - To examine the range of performance and quality assurance information that scrutiny committee should require in order to monitor and challenge the changes and improvements.
 - To examine and review the plans for service user and carer consultation and engagement in the transition planning and procurement exercises and to feed the outcomes of this work into recommendations for any change to the current plans
 - To explore the robustness of integrated (adult Social Care and Wye Valley) change management plans across health and social care community health services with a focus on operational changes, and how an integrated approach to risk management and the use of resources leading to quality improvements can be maintained and improved
- **Membership** – Councillor Jarvis, Councillor Kenyon, Councillor Powers, Councillor Stone, Helen Coombes
- **Timescale** – Three weeks
- **Regularity of meetings** – three half day meetings and one final report writing session

What will NOT be included :

- **Workforce Structures within adult social care and Wye Valley Trust**
- **Tendering and contractual issues relating to the commissioning of services**

Potential outcomes

- An effective and robust approach to involving service users, their families and carers in service redesign and change management.
- Assurance that effective and integrated quality improvement and risk management plans are in place to manage the transition
- Learning for use within future projects on service user and carer involvement and engagement
- Improved services and outcomes for the residents for people in Herefordshire

Key questions

- What service user and carer consultation and engagement has taken place so far?
- How effective has the consultation and engagement been?
- What plans for service user and carer consultation and engagement are in place to manage the transition and procurement phases and is this sufficiently robust?
- What integrated quality impact and risk assessment plans are in place, developed and agreed by Wye Valley NHS Trust and Herefordshire Council Adult Social Care, are in place to manage the operational structure

Cabinet Member (s)

Cllr Graham Powell - Cabinet Lead for Health and Wellbeing

Key Stakeholders/Consultees

- Service Users, their families and Carers who use services
- Operational Managers from Wye Valley and Adult Social Care

Potential Witnesses

- Director of Adults Well Being
- Next Stage Integration Project Manager
- Chief Operating Officer Wye Valley Trust – Neil Doherty
- Head of Operations Adult Social Care – Mandy Appleby call David Mason
- Service Unit Lead Wye Valley Trust – Lynn Kedward
- Carers Service Lead – Jacqui Bremner
- User and Carer Involvement Project Lead – Richard Gallagher - council
- Service For Independent Living Lead – Marion Tweed – Ryecroft – centre for independent living
- Independent Provider – Aspire – Judith Weir

Research Required

- Project Plans
- Cabinet reports
- Consultation and Engagement Report
- Quality Impact Assessment

Potential Visits

- Attendance at reference group meetings if the timetable allows

Publicity Requirements

Launch of Review

During Review

Publication of the Review and its recommendations

Outline Timetable (following decision by the Overview and Scrutiny Committee to commission the Review)	
<i>Activity</i>	<i>Timescale</i>
Collect current available data for circulation to Group prior to first meeting of the Group.	13.8.13
Confirm approach, programme of consultation/research/provisional witnesses/meeting dates	13.8.13
Collect outstanding data	20.8.13
Analysis of data	20.8.13
Final confirmation of interviews of witnesses	20.8.13
Carry out programme of interviews	20.8 – 3.9.13
Agree programme of site visits as appropriate	n/a
Undertake site visits as appropriate	n/a
Present interim report to Overview and Scrutiny Committee, if appropriate.	n/a
Final analysis of data and witness evidence	n/a
Prepare options/recommendations	3.9.13
Present Final report to Overview and Scrutiny Committee	12.9.13
Present options/recommendations to Cabinet (or Cabinet Member (s))	13.9.13
Cabinet/Cabinet Member (s) response (Within 2 months of receipt of Group's report)	By 13.11.13
Consideration of Executive's response by the Overview and Scrutiny Committee.	6.12.13
Monitoring of Implementation of agreed recommendations (within six months of Executive's response)	By 13.5.14
Members	Support Officers
Councillors: Councillor Jarvis (Chairman of Review Group) Councillor Kenyon Councillor Stone	Lead Support Officer Helen Coombes (Interim Director for Adult's Wellbeing)
	Democratic Services Representative(s) David Penrose Tim Brown
	Other support officers Gemma Dean (Scrutiny Officer)